

MEMORANDUM

TO: Deans and Chairs
FROM: Office of the Provost
DATE: January 6, 2023
SUBJECT: 2023-2024 Non-Tenure Track Promotion Schedule



The schedule for the 2023-2024 Non-Tenure Track promotion process is outlined below:

To view previous Non-Tenure Track Promotion schedules please [Click Here](#).

List of eligible faculty for Non-Tenure Track Promotion in 2023-2024 e-mailed to chairs and deans:	February 15, 2023
Department Chairs submit list of non-tenure track promotion candidates to panther180@fiu.edu :	March 31, 2023
Candidates submit application using Panther180:	May 4, 2023 – August 25, 2023
Units submit names of department committee chairs and/or department reviewers to panther180@fiu.edu :	August 15, 2023
Candidates reminder to submit application using Panther180:	August 25, 2023
Panther180 administration of evaluation workflow and access:	August 28-30, 2023
Department Chairs files available for review (attach external letters)* for departmental review:	August 31, 2023
Department Chairs release Non-Tenure Track Promotion files for departmental review:	September 5, 2023
Department Committee Non-Tenure track promotion files available for review:	September 6, 2023
Department Committee Chairs submit Non-Tenure Track Promotion recommendations:	October 6, 2023
Department Chairs Non-Tenure track promotion files available for review:	October 12, 2023
* Units submit list of college committee members and/or college reviewers to panther180@fiu.edu :	October 27, 2023
Department Chairs submit Non-Tenure Track Promotion recommendations:	November 6, 2023
* College Committee Non-Tenure Track Promotion files available for review:	November 12, 2023
* College Committee Chairs submit Non-Tenure Track Promotion recommendations:	December 4, 2023
Deans Non-Tenure Track Promotion files available for review:	December 10, 2023
Deans submit Non-Tenure Track Promotion recommendations:	January 19, 2024

Provost Non-Tenure Track Promotion files available for review:	January 25, 2024
Provost submits Non-Tenure Track Promotion decisions:	March 13, 2024**

Candidates and reviewers will access applications using Panther180 and will login with their FIU MyAccounts credentials. Once a letter of evaluation is submitted, the candidate has 5 calendar days to submit a rebuttal (should they choose to do so). These five days are automatically allocated and cannot be bypassed once the process has been initiated. Once five days have passed since the submission of the letter, the file will then progress to the next stage of review. Please note that all submission deadlines should be followed unless otherwise communicated.

***If applicable, based on department/unit guidelines**

****Date is subject to change depending on the volume of applications.**