

MEMORANDUM



TO: Chairpersons, Associate Deans, Deans

FROM: Office of the Provost

DATE: Wednesday, September 16, 2026

SUBJECT: 2027-2028 Sabbatical/Professional Development Calendar

Faculty and reviewers will access the Sabbatical or Professional Development application through the FIU Faculty Activity Reporting System - Panther180 and will login with their FIU MyAccounts credentials.

Provost Office: Call for Sabbatical & Professional Development applications via email.	September 16, 2026
Faculty: Interested faculty may reach out to panther180@fiu.edu to confirm eligibility and prepare and submit the application within Panther180 by the application due date.	September 22, 2026 – October 21, 2026
Panther180: Administration of evaluation workflow.	October 22, 2026 – October 27, 2026
Administrative Review: Administrative review of Sabbatical and Professional Development applications.	October 28, 2026 – November 4, 2026
Sabbatical/Professional Development Committee Review: Review of Sabbatical and Professional Development applications and recommendation of awards to the Provost.	November 5, 2026 – December 1, 2026
Provost Review of Proposed Awards: Panther180 portal open to review recommendations and decide on Sabbatical or Professional Development awards proposals.	December 2, 2026 – January 7, 2027
Chairperson Review of Awards: Chairperson provides feedback on accommodation(s) for the proposed award.	January 8, 2027 – January 14, 2027
Dean Review of Awards: Panther180 portal open to submit Sabbatical or Professional Development feedback.	January 15, 2027 – January 19, 2027
Provost Decision*: Review of accommodation proposals and makes final determination of awards.	January 20, 2027 – January 29, 2027
Faculty Release of Awards*: Finalized Sabbatical or Professional Development awards become available on Panther180.	January 30, 2027
Faculty Response*: Applicants shall notify the Provost of their acceptance or denial of their award.	March 2, 2027
Chairperson & Dean Notification of Final Outcome	March 3, 2027 – April 2, 2027
Final Outcomes Report*: 2-page report summarizing the outcomes due within Panther180.	June 11, 2028
Chairperson Notification: Reminder of 2-page Sabbatical or Professional Development report to be used in faculty's annual evaluation.	June 12, 2028 – June 26, 2028

* Indicates steps that are visible to the faculty member in Panther180