

Tenure Clock Adjustment Form

Tenure-earning faculty normally apply for Third Year Review in their third year of employment and tenure in their sixth year of employment. Rare instances may create the need for a tenure clock adjustment. Please select the appropriate request below and attach any supporting documentation. Submit the completed form to the Office of the Provost, Planning and Finance, facultypromotion@fiu.edu.

| | | |
|--|---|------------|
| _____ | _____ | _____ |
| Panther ID | Last Name | First Name |
| _____ | | _____ |
| Department | College/School | |
| Request Type | | |
| Tenure Clock Extension ¹ | Original Tenure Review AY | _____ |
| Third Year Review extension | Original Third Year Review AY | _____ |
| Early Tenure Request ² | Third Year Review Completion AY (if applicable) _____ | |
| Early Third Year Review Request | | |
| Rescission of Tenure Credit ³ | years | |
| Other | _____ | |

Justification (attach supporting documentation if necessary)

Faculty Signature Date

Chair/Director Date _____
Dean Signature Date

| | | | |
|------------------------------|--------------------------|-------|--|
| _____ Provost or Designee | | Date | |
| Approved | New Tenure Review AY | _____ | |
| Denied | New Third Year Review AY | _____ | |

¹Extension Requests will be granted one year at a time unless extenuating circumstances require an extension of more than a year.
² Faculty only have one opportunity to apply for tenure. If a faculty member is approved to apply for Early Tenure and is unsuccessful, he/she will receive a letter of non-renewal. The faculty member does not have the option to reapply according to their original tenure clock.
³Where employees are credited with tenure-earning service at the time of initial appointment, all or a portion of such credit may, at any time prior to formal application for tenure, be withdrawn once by the faculty member.